Job Title: Quality Control Officer, Construction Services Program

Location(s): Phoenix, Arizona and Sierra Vista, Arizona

Job Description: This full-time or part-time position that provides general oversight, inspections and quality control measures, implemented by Vernadero, for all aspects of a construction project. A Quality Control Officer provides the experience and ability to identify and implement a high standard of project execution and completeness of deliverables to represent Vernadero’s work in order to meet and/or exceed acceptable industry standards resulting in a quality product for our client(s).

Perform Quality Control activities and requirements associated with Vernadero’s Federal Construction Program which provides Job Order Contracting (JOC), Multiple Award Task Order Contract (MATOC), and other military construction (OMA and SRM) projects.

Specific Roles: The position reports directly to a Construction Services Program Manager and coordinates activities with the Project Manager. A Quality Control Officer will perform the following specific roles:

- Develop and draft project specific Quality Control Plans.
- Conduct field reviews and inspections of ongoing and completed work to verify competency and accuracy with respect to approved construction methods and applications.
- Work with other company principals and project designers and engineers to develop cost effective designs and design solutions that are reasonable and affordable to implement.
- Monitor Quality Control measures on multiple job sites simultaneously with proper coordination and documentation.
- Development of effective communications and mechanisms for resolving conflicts among the various participants.
- Assist in developing, drafting and enforcing project specific Accident Protection Plan (APP) and Health and Safety Plan (HASP) measures on each project, in conjunction with the Safety Officer.

Responsibilities: The position will have the following general responsibilities:

- Oversee quality control procedures on construction projects from start to finish, including coordination and review of third-party inspections and material testing.
- Work with the Project Manager(s) to create current and relevant quality control measures and project specific requirements.
- Monitor construction activities to ensure that they are moving according to predetermined schedules, while meeting acceptable construction industry standards.
- Assist the Project Manager in preparing and executing Request for Information (RFIs) requests with designers and engineers when field problems and design problems occur to remedy issues quickly and cost effectively.
- Manage and communicate effectively with the Project Managers and Superintendents.
- Assist the Project Manager in identifying the elements of project design and construction likely to give rise to disputes and claims, and determining an acceptable resolution.
- Maintain strict adherence to the budgetary guidelines, quality and safety standards.
- Ensure project documents and deliverables are complete and accurate.
• Perform periodic inspections of all construction sites. Preparing and reviewing:
  o Daily field logs and reports of inspections
  o Project progress photos
  o Safety Logs
  o Meeting notes with subcontractors and clients
  o Detailed notes and descriptions as-built field changes and RFIs

Requirements: The following are requirements of the position:
• Four year Construction Science/Engineering degree or equivalent combination of education and experience.
• Industry Experience: Minimum 3 years of experience in Department of Defense (DoD) and other military-related construction projects.
• Advanced experience and knowledge of Federal Construction estimating, means and methods, accounting, project administration, LEED certifications, and a thorough understanding of industry practices.
• Required to have a detailed and thorough knowledge and understanding of how to read and comprehend construction drawings, engineering reports, and materials specifications.
• Required to have a thorough knowledge and understanding of all aspects of construction, including horizontal and vertical construction, renovation construction, ancillary facilities, storm water and drainage control.
• Required to have a thorough knowledge of site and personnel safety methods of construction activities, including personal protective equipment (PPE) and construction equipment safety operations.
• Experienced and trained to ensure that all elements of the approved Quality Control Plan are implemented and enforced on-site.
• Ability to complete OSHA 30-hour safety course and USACE safety training within 90 days of employment.
• Proficiency in Word, Excel and Outlook.
• Willingness to relocate to the Sierra Vista, Arizona area and at a minimum travel between Phoenix and Sierra Vista on a regular basis.
• Excellent communication skills.
• Knowledge of Federal Occupational Health and Safety Standards (OSHA).
• Good client management and goodwill building ability.
• Effective time management and logical decision-making ability.
• Capacity to handle pressure.
• Willingness to travel extensively across the construction sites.
• Physical and mental fitness to perform all roles of this job description.
• Strong focus on quality.
• Valid driver’s license.
• U.S. citizen and the ability to pass and maintain a Security Clearance.